



**Date:** May 17, 2010 **Position:** Construction Manager

**Operation Area:** Capital Department

**Location:** Heiltsuk Tribal Council

**Basic Responsibilities:**

This individual will be responsible for overseeing the completion of a renovation project of 20 community homes and other assigned renovation projects on behalf of the Heiltsuk Tribal Council.

- Provides on-site supervision of employees and contractors
- Ensure all WCB safety measures are being met
- Instructs employees, contractors and crew of proper disposal of construction waste materials at the solid waste centre.
- Defines construction schedule and ensures time frames are being met
- Prepares written reports when required.
- Reports to the Interim Capital Manager

**Minimum Qualification Requirements:**

- Knowledge and understanding of the National & BC Building Codes
- General knowledge of electrical and plumbing
- Familiar with basic home maintenance
- Must possess strong communication and public relations skills.
- Must possess strong supervisory skills

**Required Training and Experience:**

- Valid journeyman carpentry papers and/or ten years construction experience

**Term of Employment:** Full time until completion of Renovation Projects

**Pay Rate:** Benefits are commensurate with experience

**Deadline for Application:** May 25, 2010 at 4 p.m.

**See receptionist at the Administration office for a complete job description.**

**Forward your cover letter, resume and 3 references to Leo Lawson, Interim Capital Manager , [llawson@heiltsuknation.ca](mailto:llawson@heiltsuknation.ca), Box 880 Bella Bella, BC V0T 1Z0, Fax: 250-957-2544**

